



**DESERT LOCUST CONTROL ORGANIZATION FOR EASTERN AFRICA
(DLCO-EA)**

CONFIDENTIAL
APPLICATION FOR EMPLOYMENT

To be submitted in applicants' own handwriting, to the **DIRECTOR, DESERT LOCUST CONTROL ORGANIZATION FOR EASTERN AFRICA.**

1. Surname: _____ Other Names: _____
(BLOCK CAPITALS) **(BLOCK CAPITALS)**

Maiden name if married woman: _____

Full postal address: _____

Telephone No. Office: _____ Residence: _____

e-mail: _____

2. Date of Birth: _____

Place of Birth: _____ Country: _____

Nationality at Birth: _____

Present Nationality: _____

Travel permit/Passport No.: _____ Date & Place of Issue: _____

_____ Valid Until: _____

3. Whether single, married, widower, widow, divorced, wife's full maiden name (or husband's full name): _____

IN CASE OF MARRIED WOMAN: husband's occupation: _____

And address: _____

Wife's/husband's nationality: _____

Number of children and sex : _____

Aged respectively: _____

a) Present employment: _____

(Position held and name of employer)

Salary US\$ _____ a year. State whether you are under contract in your employment, and conditions of separation: _____

Give details of other privileges you receive: _____

b) Give accurate details of actual responsibilities in your present post:

- c) Have you in any way done any consultancy assignment? If so, please give details:
- i) Organization for which you have worked as consultant: _____

- ii) The nature of consultancy: _____

4. Schools and Colleges In Chronological order, Mentioning distinctions gained	Name of Headmaster or Principal	Date (Month & Year)	
		From	TO
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. (a) Give particulars of educational, professional or technical qualifications stating where and when obtained, with particulars of examinations passed:
- _____
- _____
- _____
- _____
- _____
- (b) Name Professional Associations of which you are a member:
- _____
- _____
- _____
- _____

(c) List your publications or completed research projects:

6. Knowledge of Languages:

Languages	Read		Write		Speak		Understand	
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily

7. For Clerical grades only indicate speed in words per minute:

	English	French	Other Languages
Typing			
Shorthand			

List any office machines or equipment you can use.

8. Give full details of your employment since leaving School or College (including service with the Armed Forces) and duration of each employment. Attach copies (NOT ordinals) of available testimonials and certificates of service etc. **IT IS ESSENTIAL THAT THESE PARTICULARS ARE GIVEN IN FULL.** Attach a page describing fully your past experience which is of direct benefit/relevance to the post advertised:

9. Do you suffer from any physical impairment or permanent illness?

If so, give details: _____

10. Have you ever been convicted or charged in a court of law? YES/NO:

(a) Offence for which convicted: _____

(b) Date and Place of Conviction: _____

(c) Sentence imposed: _____

The face of any applicant declaring that he has been convicted of any offence will not necessarily debar him from employment in the Organization. Each case will be considered on its own merits having regard to the nature and the circumstances of the offence.

11. I hereby certify that I do not suffer from any pecuniary embarrassment. (if, however, you do suffer from pecuniary embarrassment you must give particulars):

12. I certify that the above information is true and accurate to the best of my knowledge and that false information renders this application null and void.

(Signature of Applicant)

PERSONAL REFERENCES:

Give two names and address of persons not related to you, who are familiar with your character and qualifications:

1) Name: _____
Address: _____
Occupation: _____
Period during which he has known you: _____

2) Name: _____
Address: _____
Occupation: _____
Period during which he has known you: _____

(PLEASE USE BLOCK CAPITALS)

Date: _____

(Signature of Applicant)