



Established by International Convention signed by the Governments of
Djibouti, Eritrea, Ethiopia, Kenya, Somalia, South Sudan, Sudan, Tanzania, Uganda
and registered with the United Nations

HEADQUARTERS: ADDIS ABABA, ETHIOPIA

VACANCY ANNOUNCEMENT

DATE: 13TH MARCH 2023

The Desert Locust Control Organization for Eastern Africa (**DLCO-EA**) is a Regional Organization established in 1962 by an International Convention signed by the Governments of **Djibouti, Eritrea, Ethiopia, Kenya, Somalia, South Sudan, Sudan, Tanzania** and **Uganda**. Our mandate is to control Migratory Pests and Vectors in the Region namely; Desert locusts, *Quelea* birds, Armyworms and Tsetse flies.

The Organization invites applications to fill the following positions. The applicants must be nationals of the contracting Member States.

I) CHIEF INFORMATION AND FORECASTING OFFICER (CIFO)

Job Title:	Chief Information and Forecasting Officer
Job classification:	Professional staff
Terms of Appointment:	3 years Contract (Renewable)
Duty Station:	Headquarters - Addis Ababa, Ethiopia
Report to:	Director

1. **Job Summary:** The Chief Information & Forecasting Officer serves as the principal assistant to the Director in organizing, directing and executing the Desert Locust and other mandated migratory pests Survey, Control and Forecasting operations in the Region.

2. Specific Responsibilities

- a) Responsible for coordination and monitoring of migratory pest developments and aerial control operations in the Member Countries.
- b) Supervises and coordinates the Divisions' work program and activities, and is expected to use his/her skills for better outcome of the Migratory Pests Management System, mainly focusing on preventive control strategies.
- c) Delivers policy and technical advisory support to contracting Member Countries on the Management of Migratory Pests.
- d) Manages day-to-day work of the Division based on the annual work programme and the allocated budget.
- e) Coordinates and follow-ups implementation and monitors the execution of programs to improve National and Regional Migratory Pest Management.
- f) Informs the Director on procedures and timeframes to execute annual and emergency programs.

- g) Coordinates and implements Project activities including emergency and manage the use of the funds relevant to the Division in collaboration with other Divisions of the Organization and partners/donors.
- h) Prepares and dispatches monthly, emergency, and annual Migratory Pest Situation Reports and presents the annual work programme and budget proposal for the Division to the Executive Committee and Council Sessions.
- i) Maintains regular contact with Operations, Research, Air Operation Divisions, and Anti-Locust (and other migratory pests) bodies regionally and internationally to obtain data concerning potential outbreaks of Desert Locusts and other migratory pests, and keeps a vigilant eye on their developments in an endeavor to project accurate forecasts and plans timely strategic control operations.
- j) Establishes and maintains network exchange reports on the Desert Locust Situation and prevailing weather conditions with the regional and international anti-locust bodies and meteorological services in order to maintain up-to-date records on the Desert Locust situation, leading to the establishment of a Database Management System.
- k) Maintains and operates an operational room fitted with the appropriate mapping and documentation facilities and equipment to facilitate the proper management and follow-up of the day-to-day locust and other migratory pests' situation and the planning of day-to-day control strategies during outbreak seasons.
- l) Contribute to the organizations Resource Mobilization initiatives through preparation of Project concept papers/proposals for donor funding.
- m) Develop, plan, and implement an information technology (IT) strategy that meets the Organization's needs.
- n) Ensure that IT and network infrastructure adequately support the organization's computing, data processing, and communication needs.
- o) Implements any other tasks assigned to him by the Director

3. **Salary and Benefits:** Salary and benefits package according to the Organization' salary structure as per Service Regulations. Benefits include: housing allowance, cost of living allowance; education allowance for 4 children, home leave travel, annual leave of 36 working days, indemnity fund entitlements (10% of salary) and health insurance.

4. **Qualification Required**

- a) Master's Degree in Agricultural Science/Entomology from a recognized university, with at least 8 years of post-qualification experience in Desert Locust and other migratory pest monitoring, control and Management. PhD in entomology or related field is an added advantage.
- b) Additional qualification (Diploma/Certificate) in Remote Sensing or Bio-meteorology with long-proven experience and training in the field of Pest Management.
- c) At least 5 years' experience in the administration of information systems and technology (including website management) with an increasing level of responsibility.
- d) Ability to work in harmony with people of different national and cultural background is highly desirable.
- e) Age 40-55 years.

II) Base Manager (only open to Eritrean nationals)

Job Title	: Base Manager
Job classification	: Professional staff
Terms of Appointment	: 3 years Contract (Renewable)
Duty Station	: Asmara, Eritrea
Report to	: Director

1. **Job Summary:** The Base Manager is the Director's Resident Representative in the country in which the Base is located. He/she is responsible for the overall management and coordination for DLCO-EA activities within the member country.

2. Specific Roles and Responsibilities

- a) Responsible for effective Personnel and Assets Management for the smooth running of the Country Reserve Base.
- b) Executes the approved programme of work in the member country as per approved annual budget.
- c) Ensures and confirms adequacy of technical preparation for aerial operations prior to Aircraft deployment.
- d) Brief operational personnel prior to commencement of aerial and ground operations.
- e) Follows up and submits reports on the progress of the survey and control operations and carries out critical assessment of the results.
- f) Provides the required support to the research activities and programmes assigned to the Base.
- g) Submits to the Director regular reports of the Operational Progress, Pest Situation, and Meteorological Data.
- h) Prepares annual budgetary estimates for the Base
- i) Submits to the Headquarters Monthly progress and financial reports and other periodic returns.
- j) Maintains effective liaison with the relevant Ministries and Institutions for the achievement of the DLCO-EA objectives and follows up collection of annual contributions.
- k) Handles licensing and insurance of motor vehicles, maintains insurance register of assets and ensures that all policies are current.
- l) In consultation with the Director, acts as a Public Relations Officer for the Organization in the member country.
- m) In consultation with the Director, participate in resource mobilization through Project Concept Papers/Proposals preparation for submission to local, regional and International Development Partners.
- n) He/she is the delegated accounting Officer for the Base.
- o) Implements any other tasks assigned to him by the Director

3. **Salary and Benefits:** Salary and benefits package according to the Organization' salary structure as per Service Regulations. Benefits include: housing allowance, cost of living allowance; education allowance for 4 children, home leave travel, annual leave of 36 working days, indemnity fund entitlements (10% of salary) and health insurance.

4. Qualification Required

- a) A Master's Degree in Agricultural Sciences from a recognized University or Institution.
- b) At least five (5) years of post-qualification experience in Plant Protection work that includes technical and administrative supervision of Migratory Pest Survey and Control.
- c) Administrative and financial management experience is required.
- d) Experience in resource mobilization and management is an added advantage
- e) Ability to work in harmony with people of different national and cultural backgrounds is highly desirable.
- f) Age 40-55 years.

III) Aircraft Technician (Open to Kenyan Nationals only)

Job Title: **Aircraft Technician (2 positions)**
Job classification: **General Staff**
Terms of Appointment: **3 years Contract (Renewable)**
Duty Station : **Nairobi, Kenya**
Report to: **Head of Maintenance**

Job Summary: The Aircraft Technician serves as an assistant to Aircraft Engineer. Among other things; he/she is required to perform routine maintenance and repair of DLCO-EA Aircraft; Troubleshooting systems formal functioning and rectification; Carry out component change and spares sourcing from stores; Carry out minor tasks such as tyre change, fueling, lubrication, cleaning. He/She is required to perform any other duties assigned by the Engineer.

Salary and Benefits: Salary and benefits package according to the Organization' salary structure as per Service Regulations. Benefits include: housing allowance, cost of living allowance; annual leave of 30 working days, indemnity fund entitlements (10% of salary) and health insurance.

QUALIFICATIONS REQUIRED:

1. Diploma in Aircraft Engineering
2. Experience in Aircraft Maintenance with a minimum of 3 years' experience.
3. Applicants who have completed a course on Aviation Apprentice will have an added advantage.
4. Ability to work in harmony with people of different nationalities and cultural background will be an added advantage.
5. Age 25- 40 years.

IV) Driver –Addis Ababa (open to Ethiopian Nationals only)

Job Title: **Driver/Mechanic (1 position)**
Job classification: **General Staff**
Terms of Appointment: **3 years Contract (Renewable)**
Duty Station : **Addis Ababa, Ethiopia**
Report to: **Chief Admin and Human Resource Officer**

1. Job Summary: The Driver is responsible for safely operating a vehicle and providing superior service to assigned duties.

2. Duties & Responsibilities

- a) Performs pre- and post-trip inspection of vehicle,
- b) Documenting and reporting any mechanical or safety issues.
- c) Operates vehicle in a safe manner in compliance with traffic requirements and government laws,
- d) Immediately notifies of any accidents, injuries, or property damage.
- e) Maintains and updates transport work tickets/route sheets.
- f) Perform simple/minor repair works.
- g) Perform other duties as may be assigned

3. Salary and Benefits: Salary and benefits package according to the Organization' salary structure as per Service Regulations. Benefits include: housing allowance, cost of living allowance; annual leave of 30 working days, indemnity fund entitlements (10% of salary) and health insurance.

4. QUALIFICATIONS REQUIRED

- a) Level of Education: 12th grade and above
- b) Valid Commercial Driver's License (Minimum 3rd Grade).
- c) At least 5 years of clean driving experience
- d) Basic knowledge and experience in minor vehicle maintenance.
- e) Certificate in Auto Mechanics from a recognized College or Technical school
- f) Fluent in English language
- g) Ability to work in harmony with people of different nationalities and cultural backgrounds is essential.
- h) Age 30-45 years

How to apply:

To apply, visit our Website www.dlco-ea.org/careers/ and download the Application Form. Interested applicants should submit the filled application form together with a cover letter, detailed CV, copies of Certificates and Testimonials and submit electronically to the emails addresses provided below **within 30 days after the publication** of the Advert.

Email to: careers@dlco-ea.org
Copy to: director@dlco-ea.org
berhane@dlcoea.org